



## **2015-2016 St. Philip the Deacon Seminarian Scholarship Program**



### **Instructions & Application**

The John C. Kulis Charitable Foundation, a 501(c)(3) non-profit foundation, is commonly known as the Kulis Foundation. Attached is the Checklist and Application for 2015-2016 Kulis Foundation's St. Philip the Deacon Seminarian Scholarship Program. Candidates must submit a complete application with all required documentation to the Scholarship Committee by the due date in order to be considered for an award. Multiple scholarships of a maximum of \$5,000.00 each will be awarded. Please make sure that you read these instructions very carefully.

This application must be filled out in its **entirety**. Please print clearly. All required documentation must be included with your submission and sent together in one envelope or email submission (with the exception of letters of recommendation and official transcripts, see list below and Checklist for details). Make sure you include the Checklist as the top page of your completed application. **The committee will not consider incomplete applications. The deadline for submitting your completed application is August 1, 2015.** It is the responsibility of each applicant to ensure that his application is complete.

Please note: Students may only apply for one (1) Kulis Foundation scholarship program each year.

#### **Eligibility Requirements:**

- Applicants must be of Eastern Orthodox faith, within one of the jurisdictions listed here: Greek Orthodox Archdiocese of America, American Carpatho-Russian Orthodox Diocese of the USA, and the Ukrainian Orthodox Church of the United States.
- Applicants must be United States citizens, permanent residents of the United States, or have obtained an F-1 visa permitting study in the United States. If a permanent resident or F-1 visa student, proof is required.
- Applicants must either be commencing their studies or continuing with their seminarian studies on a full time basis, at one of the following seminaries:
  - Holy Cross Greek Orthodox School of Theology - Brookline, MA
  - Christ the Saviour Carpatho-Russian Seminary - Johnstown, PA
  - St. Sophia Ukrainian Orthodox Theological Seminary - South Bound Brook, NJ

## Required Documentation:

- A letter of acceptance from your Seminary.
- Complete certified academic records, including undergraduate and/or graduate transcripts, past and present.
- A detailed Budget, including a calculation of expenses (detailed by type: tuition, books, fees, room, board, transport, travel, etc.) and outlining sources of financial funding and support (listing all financial aid: loans, scholarships, grants, assistance from parents and/or others, etc.) The statement should also include the total amount of student loan indebtedness (accrued liability at time of application, and the applicant's last two (2) years of gross annual income, along with the number of hours worked per week (paid, unpaid, volunteer, intern, service, or other). A sample budget provided at page 4. This budget must be verified for accuracy by submitting a copy of your school's cost of attendance budget for the year you are seeking a scholarship.
- A copy of your current Free Application for Federal Student Aid (FAFSA) and Student Aid Report (SAR).
- A copy or transcript of your Baptismal or Chrismation Certificate or evidence of your sacramental membership and participation in one of the above mentioned Eastern Orthodox churches.
- Applicants must prepare and include a detailed Resume or Curriculum Vitae.
- Applicants must include a Personal Statement consisting of no less than three (3) pages but no more than five (5) pages doubled spaced, in 12 point Times New Roman font, stating why they believe they deserve to be awarded this scholarship and an explanation of any special/extenuating circumstances. Typical topics include family history, personal experiences, academic experience or community and/or church service.
- Applicants must include a total of three (3) Letters of Recommendation. One (1) from academic source, one (1) from a religious source, and one (1) from a personal source. Please choose individuals that best represent diverse aspects of your accomplishments and provide us with a true picture of your background. Recommendation letters must be signed.
  1. Academic ó from a professor, advisor, or program director.
  2. Religious/Spiritual ó from an Orthodox clergyman, lay leader, parish council member or other church official describing your church activities.
  3. Personal, from someone who knows you well (not family or co-worker) *or* from a supervisor, manager or employer (for paid, unpaid, volunteer, intern, service, or other type of work).

*Recommendation letters can be sent directly to the scholarship committee from the individuals writing them or you can collect them and submit them with the rest of your application packet. In either case, the applicant is responsible for ensuring that these letters, as well as all pieces of your application, are received by the committee.*

*Recommendation letters must be signed. E-mail recommendations are not acceptable.*

Please send your completed packets with all of the documentation materials listed above, including the completely filled in Application and Checklist as your coversheet, to:

By Mail: The Kulis Foundation  
c/o Saint Philip the Deacon  
Scholarship Committee  
216 S. Jefferson Street Suite 301  
Chicago, Illinois 60661

By Email: [info@kulisfoundation.org](mailto:info@kulisfoundation.org)  
Subject Line: 2015-2016 Saint  
Philip the Deacon Scholarship  
Application

The applicant should be available for a telephone interview at the Committee's discretion.

**Scholarship application packets must be postmarked by the August 1, 2015 deadline.** Late submissions or incomplete packets **will not** be accepted nor considered by the committee.

All questions should be submitted in writing to the Scholarship Committee at [info@kulisfoundation.org](mailto:info@kulisfoundation.org).

## Kulis Foundation Scholarship Budget - SAMPLE

<u>2015-2016 Budget</u>		
<u>Gross Income (2014)</u>		
Source	Date Earned	Amount Earned
<i>Total</i>		
<u>Projected Gross Income (2015)</u>		
Source	Date Earned	Amount Earned
<i>Total</i>		
<u>Accrued Debt (as of July 1, 2015)</u>		
Source	Amount Owed	
Federal Loans <i>(include all in calculation)</i>		
Private Loans <i>(include all in calculation)</i>		
Other (personal debt)		
<i>Total</i>		
<u>2015-2016 Projected Expenses</u>		
Expense Type	Cost	
Tuition		
Books		
Administrative Fees		
Room & Board		
Transportation/Travel		
Food		
Loan Payments		
<i>Total</i>		
<u>2015-2016 Sources of Funding</u>		
Source	Amount Received	
Federal Loans: <i>(list all)</i>		
Private Loans: <i>(list all)</i>		
<i>Total Loans:</i>		
Scholarships:		
Grants:		
<i>Total Scholarships &amp; Grants:</i>		
Personal Income:		
Family Contributions: (not loans)		
<b>Total Sources of Funding</b>		
<u>Amount Outstanding</u>		
Total 2015-2016 Projected Expenses		
Total 2015-2016 Sources of Funding		
<b>Amount Outstanding</b>		



**St. Philip the Deacon Seminarian Scholarship Application Checklist**

Please print your name: \_\_\_\_\_

Use this Checklist to make sure all parts of your application have been completed and all required documentation is included in the packet you send to us. Please print clearly on all submissions. This Checklist must be included with your completed application and all necessary documents. **The deadline for submissions is August 1, 2015.** The Scholarship Committee will not accept late applications nor will they consider incomplete submissions. Send the whole packet to:

By Mail: The Kulis Foundation  
 c/o Saint Philip the Deacon  
 Scholarship Committee  
 216 S. Jefferson Street Suite 301  
 Chicago, Illinois 60661

By Email: [info@kulisfoundation.org](mailto:info@kulisfoundation.org)  
 Subject Line: 2014-2015 Saint  
 Philip the Deacon Scholarship  
 Application

<u>Included in Packet ?</u>	<u>Sent Separately?</u>	<u>Applicant Initials</u>	<u>Required Documents</u>
<input type="checkbox"/>	n/a		A completely filled-in application
<input type="checkbox"/>	<input type="checkbox"/>		Complete Academic records (including both undergraduate and graduate (if applicable) transcripts, past and present).
<input type="checkbox"/>	n/a		Letter of Acceptance or record of enrollment from your Seminary
<input type="checkbox"/>	n/a		A detailed Budget with required attachments
<input type="checkbox"/>	n/a		Current FAFSA and SAR
<input type="checkbox"/>	n/a		A copy or transcript of your Baptismal or Chrismation Certificate or evidence of sacramental membership and participation in the GOA, ACROD or UOC
<input type="checkbox"/>	<input type="checkbox"/>		Three (3) Letters of Recommendation (as detailed in the application procedures)
<input type="checkbox"/>	n/a		A Resume or Curriculum Vitae
<input type="checkbox"/>	n/a		Personal Statement

**The Kulis Foundation St. Philip the Deacon Seminarian Scholarship**

**Application Information**

Complete all sections of this application, sign it, and return it along with all required documents.

**APPLICANT DEMOGRAPHICS:**

1. Applicant's Name (first, middle, last): _____
2. Mailing Address: _____ _____
3. Email Address: (The Kulis Foundation will communicate with you via email, please check your email regularly and provide prompt response) _____
4. Telephone Number: _____
5. Citizenship: <input type="checkbox"/> U.S. Citizen <i>or</i> <input type="checkbox"/> Permanent Resident <i>or</i> <input type="checkbox"/> F-1 Visa holder
6. Date of Birth (MM/DD/YYYY): _____
7. Place of Birth: _____

**EDUCATIONAL BACKGROUND:**

8. Undergraduate College/University:  _____ Name of University  _____ Location (City & State)  Date of Graduation: _____ Degree: _____ Major: _____
9. Graduate College/University: <input type="checkbox"/> n/a  _____ Name of University  _____ Location (City & State)  Date of Graduation: _____ Degree: _____ Major: _____
10. Seminary where you will be enrolled for the 2014-2015 year: <i>You must attach a letter from the university showing you are currently enrolled or will be enrolled for the upcoming academic year.</i>  _____ Name  _____ Location (City & State)  Degree: _____ Expected Date of Graduation: _____

**EDUCATIONAL BACKGROUND (cont.):**

11. Enrollment Status:

- Enrolled full-time (indicate how much longer you have until you receive your degree)

\_\_\_\_\_

OR

- Accepted for full-time beginning with the 2015-2016 academic year (indicate time it will take until you receive your degree)

\_\_\_\_\_

12. Scholastic Standing (attach all transcripts)

- High School GPA Score: \_\_\_\_\_ points out of \_\_\_\_\_ points.
- Undergraduate GPA Score: \_\_\_\_\_ points out of \_\_\_\_\_ points.
- Graduate GPA Score: \_\_\_\_\_ points out of \_\_\_\_\_ points.  
 n/a
- Seminary GPA Score: \_\_\_\_\_ points out of \_\_\_\_\_ points.  
 n/a: First year of study Fall 2015

**FAMILY INFORMATION:**

23. Marital Status: (check applicable box)  Married  Single  Divorced/Separated  Widowed

24. Total number of people in your family, including yourself: (Number) \_\_\_\_\_

25. Applicants seeking a scholarship based in part on being a member of a multi-child household must submit the following information about siblings attending undergraduate or graduate school: (proof of enrollment and evidence of annual costs is required)

Name of Sibling	School Attended	Annual Cost of Tuition & Room and Board	Amount of financial assistance (grants, scholarships or loans)

26. Parent/Guardian's Information:

Father's First & Last Name: \_\_\_\_\_

Address: \_\_\_\_\_  
(City and Country/State Only)

Current Occupation: \_\_\_\_\_  Deceased

Mother's First & Last Name: \_\_\_\_\_

Address: \_\_\_\_\_  
(City and Country/State Only)

Current Occupation: \_\_\_\_\_  Deceased

Guardian's First & Last Name: \_\_\_\_\_

Address: \_\_\_\_\_  
(City and Country/State Only)

Current Occupation: \_\_\_\_\_

RELIGIOUS AFFILIATION:

17. Jurisdiction: please indicate the jurisdictions listed below to which you belong/attend.

Greek Orthodox Archdiocese of America  
 American Carpatho-Russian Orthodox Diocese of the USA  
 Ukrainian Orthodox Church of the United States

Parish name & address: \_\_\_\_\_  
Parish Name

\_\_\_\_\_   
Address City,State

\_\_\_\_\_   
Parish Website

Parish Priest name & address: \_\_\_\_\_  
Name

\_\_\_\_\_   
Address City,State

\_\_\_\_\_   
Telephone Number Email Address

FINANCES:

18. Average Hours Worked Per Week (if applicable): \_\_\_\_\_  paid or  volunteer/intern

19. Have you taken out any student loans?  Yes  No  
If yes, indicate the amount of student loan debt you have incurred thus far: \$ \_\_\_\_\_

20. Have you applied for this scholarship program in the past?  Yes  No  
If yes, were you granted a scholarship?  Yes  No

21. Prepare a detailed budget showing expenses (tuition, fees, room & board, etc.) and sources of funding (scholarships, grants, loans, parents, etc.) See detailed instructions included on page 2 of the packet and the sample budget included on page 4.

22. List below any awards you have or will receive that will assist you financially while you are enrolled in your degree program. (do not list loans)

<u>Name of Award</u>	<u>Amount of Award</u>	<u>Duration of Award</u>



FINANCES (cont.):

23. Are your parents or anyone else assisting you in any way with your tuition or your living expenses?  Yes  No

If yes, please explain the extent of the assistance and for how long.

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DISBURSEMENT & CONTACT INFORMATION

University Name: \_\_\_\_\_

Student ID Number: \_\_\_\_\_

Student Account Number (if applicable): \_\_\_\_\_

Tuition Payment Address: \_\_\_\_\_

Name of Financial Aid Advisor: \_\_\_\_\_

Financial Aid Advisor Contact Information: \_\_\_\_\_  
Phone Number

\_\_\_\_\_ Email Address

AUTHORIZATION & CONTACT INFORMATION

I authorize the Kulis Foundation to release application information, including copies of my application to the Kulis Foundation Scholarship Committee or agent thereof.

I agree to have the Kulis Foundation and/or the Kulis Foundation Scholarship Committee or agent thereof verify any and all of the application information given, including pertinent personal and financial information. The Kulis Foundation and/or the Kulis Foundation Scholarship Committee or agent may contact my employer(s), references, as well as schools cited herein to substantiate this information. I also understand that I may be required to authenticate information given by submitting copies of Federal Tax returns, or any other relevant documents or statements.

I hereby certify that the information provided in this application is true and accurate and that I am the author of this completed application, budget, resume, and personal statement. I understand that if any information is found to be inaccurate or incomplete, the Kulis Foundation Scholarship Committee will deny me an award.

If awarded a Kulis Foundation Scholarship, I authorize the Kulis Foundation to publicize my name in printed materials. The Kulis Foundation is committed to protecting the security and integrity of all information provided by an applicant. All financial information and/or documents disclosed to the Kulis Foundation through the application process, (öProtected Financial Informationö) will be protected and kept confidential. The Kulis Foundation will not directly or indirectly sell, trade, or otherwise disclose your Protected Financial Information to outside parties without your written consent.

Signature of Applicant: \_\_\_\_\_

Printed Name of Applicant: \_\_\_\_\_

Date: \_\_\_\_\_